

# Third Sem. M.S.W. Degree (Reg./Sup.) Examination, December 2012 Paper – XIV : SOCIAL WORK ADMINISTRATION

Time: 3 Hours

Max. Marks: 80

M 22395

### PART-I

Answer **any six** questions. **All** questions carry **equal** marks. Answer to a question should not exceed **100** words. Write notes on.

- 1. Office management
- 2. POSDCORB
- 3. Anditing
- 4. Human relations model
- 5. Any two welfare programmes for the aged
- 6. Child line
- 7. Kishori sakthi yojaga
- 8. Cooperatives
- 9. Ministry of social welfare.

 $(6 \times 3 = 18)$ 

# PART-II

Answer **any five** questions. **All** questions carry **equal** marks. Answer to a question should not exceed **200** words.

- 10. Write a note on the major welfare programmes for the youth in India.
- 11. Write a short note on the structure and functions of Central Social Welfare Board.
- 12. Define voluntary agencies and describe this role in social development.
- 13. What is a policy ? Describe principles and steps involved in policy formulation.
- 14. Write a note on financial administration.
- Write a note on the various social welfare activities of Kerala state social welfare department.
- 16. Describe any two Rural development programms implemented in Kerala.
- Define social work administration and describe how it is considered as a method of social work ? (5×6=30)

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# PART-III

Answer any two questions. All questions carry equal marks. Answer to a question should not exceed 800 words. (2×16=32)

- 18. Write an essay on the various programmes of the ministry of women and child welfare.
- 19. "ICDS programme has made a significant improvement in women and child health scenario in Kerala". Discuss.
- 20. Describe the procedures to be followed while registering a cooperative society.

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