DON BOSCO ARTS & SCIENCE COLLEGE

ANGADIKADAVU

(Affiliated to Kannur University Approved by Government of Kerala)

ANGADIKADAVU P.O., IRITTY, KANNUR – 670706



COURSE PLAN

B.Com Computer Application (2020 – 23)

SEMESTER - I

ACADEMIC YEAR - (2020-21)

	I Semester B.Com Computer Application (2020 - 23)						
SL. No.	Name of Subjects with Code	Name of the Teacher	Duty Hours per week				
1.	1A02 ENG Communicative English	JINCE JOEPH	5				
2.	1A02 ENG Readings on Kerala	SONIYA SHERIN SEBASTIAN	4				
3.	1A07 Saahithya Roopangal	SILVI THARAL	5				
4.	1A07 HIN Kavitha Aur Kahani	JAINY N. GEORGE	5				
5.	1B01 COM Management Concepts and Principles	ATHIRA P.	5				
6.	1AII COM Business Statistics and Numerical Skills	PRIYA JOHNSON/ANIL M. V.	6				
	Name of Class In-charge	CENTIL ABRAHAM K.					

TIME TABLE

Day	09.50 Am - 10.45 Am	10.45 Am -11.40 Am	11.55 Am -12.50 Pm	01.40 Pm - 02.35 Pm	02.35 Pm - 03.30 Pm
1	1A02 ENG Communicative English	1B01 COM Management Concepts and Principles	1A07 Saahithya Roopangal/1A0 7 HIN Kavitha Aur Kahani	1A02 ENG Readings on Kerala	1AII COM Business Statistics and Numerical Skills
2	1A02 ENG Readings on Kerala	1A07 Saahithya Roopangal/1A07 HIN Kavitha Aur Kahani	1AII COM Business Statistics and Numerical Skills	1A02 ENG Communicative English	1B01 COM Management Concepts and Principles
3	1B01 COM Management Concepts and Principles	1A02 ENG Communicative English	1AII COM Business Statistics and Numerical Skills	1A07 Saahithya Roopangal/1A07 HIN Kavitha Aur Kahani	1A02 ENG Readings on Kerala
4	1AII COM Business Statistics and Numerical Skills	1A07 Saahithya Roopangal/1A07 HIN Kavitha Aur Kahani	1B01 COM Management Concepts and Principles	1A02 ENG Communicative English	1AII COM Business Statistics and Numerical Skills
5	1A07 Saahithya Roopangal/1A07 HIN Kavitha Aur Kahani	1A02 ENG Readings on Kerala	1AII COM Business Statistics and Numerical Skills	1B01 COM Management Concepts and Principles	1A02 ENG Communicative English

Subject Code:	1A02 ENG	
Subject Name:	COMMON COURSE Communicative English	
No. of Credits:	4	
No. of Contact Hours: 92		
Hours per Week:	5	
Name of the Teacher:	Jince Joseph	

COMMON COURSE I Communicative English

Semester	Course Code	Hours per week	Credit	Exam Hrs
1A02 ENG	Communicative	5	4	3
	English			

Course Outcomes

- 1. Understand and apply the rubrics of English grammar
- 2. Recognize and apply the basic patterns in English vocabulary
- 3. Read and elicit data, information, inferences and interpretations based on a given material in English
- 4. Develop the ability to speak in English in real life situations
- 5. Elicit necessary information after listening to an audio material in English
- 6. Compose academic and non-academic writings including letters, paragraphs and essays on a given topic and CV's for specific purposes

Content Specifications

Module 1 (Grammar and Usage)- 2 Hours/Week

Grammar

Articles, Modals, Tenses, Voices, Subject- Verb Agreement, Direct & Reported Speech.

Usage

Question Tags, Types of Words, Phrasal Verbs and Idiomatic Expressions.

Module 2 (Listening and Speaking) -2 Hours/Week

Listening

What is Communication?, Phonemes in English, Syllables and Word Stress, Listening to News Bulletins, Listening to Instructions and Directions, Listening to Lectures, Listening to Speeches

Speaking

Greetings and Introductions, Small Conversations, Talking on Telephone, Making Requests, Making Enquiries, Making Suggestions, Expressing Gratitude, Complaining.

Module 3 (Reading and Writing)- 1 Hour/Week

Reading

Reading Official Letters and Profiles, Reading Advertisements, Reading News Reports, Reading Charts, Reading Online Content.

Writing

Writing Paragraphs, Taking and Making Notes, Essay and Academic Writing, Writing Letters, Writing Resumes.

Prescribed Textbook: Equip: English for Undergraduates by Cambridge University Press

No of Weeks	Dates	Session	Торіс
		1	Articles - 'The', 'a' and 'an' -introduction
1	02-11-2020	2	The definite article 'the'
1	То	3	The indefinite articles 'a' and 'an'
	06-11-2020	4	Textbook exercises Additional exercises
		5	Modals -introduction
		6	Modals- can, could, will, would, shall
	09-11-2020	7	Modals- may, might, must, should
2	То	8	Modals- need to, ought to, negatives of modals
_	13-11-2020	9	Textbook exercises
		10	CLASS TEST
		11	Tenses -introduction
	16-11-2020 To 20-11-2020	12	The Present Tense (Four types- simple, continuous, perfect and perfect continuous with examples)
3		13	The Past Tense (Four types with examples)
		14	The Future Tense (Four types with examples) Negatives of tenses
		15	Textbook exercises
	23-11-2020 To 27-11-2020	16	Additional exercises
		17	Voices – introduction
4		18	Active voice
		19	Passive voice Textbook exercises
		20	Additional exercises
		21	Subject -verbAgreement – introduction
_	30-11-2020	22	Subject-verb agreement (Singular subject – Singular plural)
5	То	23	Subject- Verb agreement (Plural Subject – plural verb)
	04-12-2020	24	Textbook Q & A exercises Additional exercises
		25	CLASS TEST
		26	QuestionTags- introduction
	07-12-2020	27	Rules of Question Tags
6	To	28	Subject and auxiliary verb agreement, negatives
	11-12-2020	29	Textbook Q & A exercises Additional exercises
		30	Typesof words – introduction

No of Weeks	Dates	Session	Торіс
		31	Synonyms, Antonyms
	14-12-2020	32	Homonyms, homophones
7	То	33	Acronyms, eponyms Textbook exercises
	18-12-2020	34	Additional exercises
		35	Additional exercises
		19 December	Christmas Vacation
	21-12-2020		Christmas Vacation
8	То		Christmas Vacation
	25-12-2020	25 December	Christmas
			Christmas Vacation
		36	PhrasalverbsandIdiomaticExpressions- introduction
	28-12-2020	37	Phrasal Verbs
9	То	38	Textbook exercises
	01-01-2021	39	Idiomatic expressions Textbook exercises
		40	Additional exercises
		41	CLASS TEST
	04-01-2021	42	DirectandReportedSpeech- introduction
10	То	43	Reporting verb – definition and examples
	08-01-2021	44	Rules ofReported speech Textbook exercises
		45	Additional exercises
		46	Listeningmodule- introduction
	To 15-01-2021	47	Communication and its types
11		48	Phonemes Vowel sounds
		49	Consonant sounds
		50	Listening to news bulletins
		51	Listening to instructions and directions
	10.01.2021	52	Listening to lectures Listening to speeches
10	18-01-2021	53	Textbook exercises
12	To 22-01-2021	54	Group activity (identifying vowels and consonant sounds)
		55	Group activity (listening audios and solving textbook exercises)
			Group activity and individual task (listening audios and
	25-01-2021	56	solving textbook exercises)
13	To	26 Januay	Republic day
10	29-01-2021	57	Speakingmodule – introduction
	27-01-2021	58	Greetings and introduction Talking on phone
		59	Making requests
		60	Making enquiries
	01-02-2021	61	Making suggestions
14	То	62	Expressing gratitude (saying thank you) Apologising
14	05-02-2021		(saying sorry)
	03-02-2021	63	Classroom activity – speaking exercises
	00.02.222	64	Textbook exercises (speaking skill)
15	08-02-2021	65	Additional group activities

No of Weeks	Dates	Session	Topic
	То	66	Readingmodule – introduction
	12-02-2021	67	Reading passages
		68	Solving questions for comprehension passages
		69	Reading news (textbook exercises)
		70	Reading advertisement (textbook exercises)
	15-02-2021	71	Additional practice questions for comprehension passages
16	То	72	Writing – notemakingandnotetaking
	19-02-2021	73	Textbook exercises for note making Writingparagraphs- textbookexercises
		74	WritingLetters-introduction
		75	Letter format
	22-02-2021	76	Textbook exercises
17	То	77	Additional exercises Writingresume- introduction
	26-02-2021	78	Resume and cover letter format
		79	Textbook exercises
		01 March	I Semester UG Internal Exam
	01-03-2021	02March	I Semester UG Internal Exam
18	То	03 March	I Semester UG Internal Exam
	05-03-2021	80	Additional exercises (resume)
		81	CLASS TEST
	00 02 2021		English Proficiency
	08-03-2021		English Proficiency
19	То		English Proficiency
	12-03-2021	11 March	MahaShivarathri
			English Proficiency
			English Proficiency
	15-03-2021		English Proficiency(Exam)
20	To	82	EssayandAcademicWriting- introduction
	19-03-2021	83	Vocabulary used in academic writing Essay writing – class activity
		84	Textbookexercises
	22 02 2021	85	Additional exercises
21	22-03-2021	86	CLASS TEST
21	To	87 88	REVISION (MODULE 1)
	26-03-2021	88 89	REVISION (MODULE 3) REVISION (MODULE 3)
		29 March	Talent Hunt
	29-03-2021	90	Question paper discussion
22	То	31 March	Easter Vacation
	02-04-2021	1 April	Easter Vacation
		2 April	Easter Vacation

Subject Code:	1A02 ENG	
Subject Name:	COMMON COURSE –Readings on Kerala	
No. of Credits:	3	
No. of Contact Hours:	72	
Hours per Week:	4	
Name of the Teacher: SONIYA SHERIN SEBASTIAN		

COMMON COURSE 2 Readings on Kerala

Semester	Course Code	Hours per week	Credit	Exam Hrs
1A02 ENG	Readings on	4	3	3
	Kerala			

Course Outcomes

1. Understand the basic facts and patterns regarding the cultural evolution of Kerala

through articles, poems, stories, life writings and historical narratives.

- 2. Acquaint with the life and works of the illustrious leaders of Kerala Renaissance and the major events.
- 3. Assimilate the notion of Kerala as an emerging society and critically examine the salient features of its evolution.
- 4. Understand the evolution and contemporary state of the concept of "gender" with reference to Kerala
- 5. Understand the form and content of Kerala's struggle against "casteism" and for "secularism"
- 6. Develop an awareness about the ecological problems and issues in Kerala Content Specifications

MODULE 1- (2 Hrs/Week)

- 1. "Conversation": SreeNarayana Guru
- 2. "Curing Caste": Sahodaran Ayyappan
- 3. Excerpts from "Eri": PradeepanPambirikkunnu
- 4. Excerpts from Kelu: N. Sasidharan, E.P.Rajagopalan
- 5. Excerpts from "Parting from the Path of Life": Cherukad GovindaPisharodi

MODULE 2- (2 Hrs/Week)

- 1. "About My Race: A Song": PoykayilAppachan
- 2. "The KuttippuramBridge": Idasseri
- 3. "Courageous Act": AnasuyaMenon
- 4. "Vaikom Satyagraha": K. N.Panikkar
- 5. "The Voice": Suresh Menon

Prescribed Textbook: Multiple Modernities: Readings on Kerala published by Hornbill Publications

No of Weeks	Dates	Session	Торіс
		1	MODLUE1 Chapter 1- "Conversation": SreeNarayanaGuru - introduction
1	02-11-2020 To	2	Sree Narayana Guru's major contributions to Kerala Renaissance
	06-11-2020	3	Sree Narayana Guru's message through Buddha's teachings
		4	-Ezhava Community's approach towards Guru for the eradication of varna system
		5	Importance of Code of conduct
	09-11-2020	6	Guru's eight objectives of Sivagiri Pilgrimage
2	То	7	Chapter 1 - Overall discussion
	13-11-2020	8	Textbook Q & A Discussion
	16-11-2020	9	Chapter 2 – "Curing Caste" (Sahodaran Ayyappan) – Introduction
3	To	10	Analysis of the poem
	20-11-2020	11	Major arguments in the poem
		12	Major two types of cures for the "caste disease"
		13	Chapter 3- Eri (PradeepanPambarikunu)- Introduction
	23-11-2020 To 27-11-2020	14	The author's own experience in literary research and major findings on Eri (an educated and wise man from Paraya Caste)
4		15	The type of education given to Paraya and other downtrodden communities
		16	Eri – The educated and wise man from the downtrodden Paraya community
	30-11-2020 To 04-12-2020	17	Textbook Q & A discussion
5		18	Chapter 4 –Kelu (NSasidharan, E. P.Rajagopalan) – Introduction
		19	Introduction to the Chapter - Kelu (social reformer)
		20	The Playwright's dilemma in writing
	07-12-2020	21	Kelu's life – A life of unfulfilled dreams
6	То	22	Chapter -Overall discussion
	11-12-2020	23	Textbook Q & A (Discussion)
		24	Chapter 5 – "PartingfromthePathofLife" – Introduction The character Kunjammaman and his notions of
	14-12-2020	25	nephews (not to educate nephews)
7	То	26	Earlier matrilineal family – organization
	18-12-2020	27	The story of Kunjammaman and his nephew
		28	Chapter - Overall discussion
	21-12-2020	19 December	Christmas Vacation Christmas Vacation
8	То		Christmas Vacation Christmas Vacation
	25-12-2020	25 December	Christmas Vacation Christmas
		25 December	Cili istilias

No of Weeks	Dates	Session	Topic
			Christmas Vacation
		29	CLASS TEST
9	28-12-2020	30	MODULE 2
	То	30	Chapter 1 – "AboutMyRace: ASong" - Introduction
	01-01-2021	31	Introduction to the Poem, the poet and his major works
		32	Poet's notions of race
	04-01-2021	33	Poet's views on how the history ignored people based on 'race'
10	То	34	CLASS TEST
10	08-01-2021	35	Textbook Q & A discussion
	00-01-2021	36	Chapter 2 – "TheKuttipuramBridge" (Edasseri)- Introduction
		37	Introduction to the poem
	11-01-2021	38	Analysis of the poem
11	To 15-01-2021	39	Poet's childhood memories of the bridge and river in the poem
		40	Poet's critique – Urbanization and Modernization
		41	Textbook Q & A discussion
12	18-01-2021	42	REVISION (MODULE 1)
	То	43	REVISION (MODULE 1)
	22-01-2021	44	Chapter 3 – CourageousAct (AnasuyaMenon)- Introduction
	25-01-2021	45	Introduction to the chapter's major personality- Nilambur Ayisha
13	To 29-01-2021	26Januay	Republic day
		46	Nilambur Ayisha's childhood - challenges
		47	Challenges in the initial days as a stage actor
	01-02-2021 To 05-02-2021	48	Ayisha's debut play with E. K. Ayamu
		49	Various impediments faced by Ayisha as an actress
14		50	Chapter -Overall discussion
			Chapter 4 – VaikomSatyagraha (K. N. Panikar)-
		51	Introduction
		52	Introduction to Vaikom Satyagraha – a movement
	00.02.2021	34	against caste discrimination
	08-02-2021	53	Major aspects of the Satyagraha- Struggle against
15	То		untouchability and unapproachability
	12-02-2021	54	Major figures of the satyagraha
		55	Major associations and committees formed for the movement
		56	Vaikom Satyagraha – The victory
	15-02-2021	57	Chapter – Overall discussion
16	То	58	CLASS TEST
	19-02-2021	59	REVISION (MODULE 1)/ Chapter 5 – "The Voice" (Suresh Menon)- Introduction
17	22_02_2021	60	The Voice – Introducing K. J. Yesudas, The Singer
17	22-02-2021	61	The writer's opinion and views about Yesudas' voice

No of Weeks	Dates	Session	Торіс
	To	62	Yesudas' childhood life
	26-02-2021	63	Yesudas as a recipient of various awards
		01 March	I Semester UG Internal Exam
	01-03-2021	02March	I Semester UG Internal Exam
18	То	03 March	I Semester UG Internal Exam
	05-03-2021	64	Textbook Q & A discussion
		65	CLASS TEST
			English Proficiency
	08-03-2021		English Proficiency
19	То		English Proficiency
	12-03-2021	11 March	Maha Shivarathri
			English Proficiency
			English Proficiency
	15-03-2021		English Proficiency(Exam)
20	То	66	REVISION (MODULE 2)
	19-03-2021	67	REVISION (MODULE 2)
		68	REVISION (MODULE 2)
	22-03-2021	69	REVISION (MODULE 2)
21	То	70	CLASS TEST
	26-03-2021	71	REVISION (MODULE 2)
		72 29 March	CLASS TEST Talent Hunt
	29-03-2021	30 March	Easter Vacation
22	To	31 March	Easter Vacation
	02-04-2021	1 April	Easter Vacation
	32 3 · 2 321	2 April	Easter Vacation

Subject Code:	1B01COM
Subject Name:	MANAGEMENT CONCEPTS AND PRINCIPLES
No. of Credits:	4
No. of Contact Hours:	90
Hours per Week:	5
Name of the Teacher:	ATHIRA P.

- **Unit 1:** Management concepts: Evolution of Management thoughts: Classical approaches scientific management. Administrative Management and bureaucracy Neo classical approaches. Human relations and behaviour approach modern approaches Quantitative approach systems approach and contingency approach.
- **Unit 2:** Functions of management planning concept and importance Planning process In Planning barriers to effective planning and organizing nature and purpose of organization types of organization line functional I and staff laughing concept manpower planning Process and importance.
- **Unit 3:** Functions of Management directing meaning definition visible techniques of direction motivation concept and importance theories Maslaw's Need hierarchy theory X and theory Y leadership styles leadership and management controlling meaning definition essay in terms of effective control system.
- **Unit 4:** Business Ethics meaning and scope types of ethics characteristic factors influencing Business Ethics arguments for and against Business Ethics basics of Business Ethics corporate social responsibility Environmental issues in business ethics in Edward Singh globalization and business ethics
- Unit 5: Emerging concepts in management Kaizen TQM TPM MIS ISO –
 Change management Stress management Fish bone (ISHIKAWA) Diagram –
 Business eco system Logistic management.

No of	Dates	Session	Торіс
Weeks		1	Dringinles of Management agreement
		2	Principles of Management - concept Nature and characteristics of Management
1	02-11-2020		Evolution of Management thoughts Scientific
1	То	3	management
	06-11-2020	4	Administrative Management Theory Bureaucratic management
		5	Neo classical approaches, Modern approaches
		6	Class Test
	09-11-2020	7	Functions of management planning
2	То	8	Nature importance and limitations of planning
	13-11-2020	9	Types of plan Planning process
		10	Barriers to effective planning
		11	Definition and nature of organising
	16-11-2020	12	Importance and limitations of organising
3	То	13	Principles of organisation Organisation structure and types
	20-11-2020	14	Line And staff organisations
		15	Formal and informal organisation
		16	Definition and nature of staffing
	23-11-2020	17	Need and importance of staffing
4	То	18	Manpower planning Concept and definition Features of manpower planning
	27-11-2020	19	Need and importance of manpower planning
		20	Objectives of manpower planning
		21	Process of manpower planning
	30-11-2020	22	Class Test
5	То	23	Definition and nature of directing, Principles of direction
	04-12-2020	24	Importance and limitation of directing Elements of direction
		25	Techniques of direction
		26	Definition nature and characteristics of motivation
	07-12-2020	27	Importance and limitations of motivation
6	То	28	Theories of motivation maslow's need hierarchy theory
	11-12-2020	29	Herzberg's two factor theory Mcgregor's theory X and Y
		30	Mcclelland's achievement theory
	4.4.2.2.2.2	31	Vrooms expectancy theory
_	14-12-2020	32	ERG Theory
7	То	33	Concept and definition of leadership
	18-12-2020	34	Importance of leadership Types of leadership style
	01.10.2022	35	Difference between management and leadership
8	21-12-2020	19 December	Christmas Vacation

10		То		Christmas Vacation
28-12-2020 36 Definition and characteristics of control		25-12-2020		Christmas Vacation
28-12-2020 37 Importance and limitations of control			25 December	Christmas
28-12-2020 37 Importance and limitations of control, Process of control 38 Class Test				Christmas Vacation
10			36	Definition and characteristics of control
10		29 12 2020	37	Importance and limitations of control, Process of control
10	0		38	Class Test
10	9		39	
10			40	Objectives of ethics
10			41	Characteristics and scope of business ethics
10		04 01 2021	42	Factors influencing Business Ethics
11-01-2021	10	То	43	_
11-01-2021		08-01-2021	44	Factors causing an ethical behaviour
11			45	Corporate social responsibility
11			46	CSR towards different sections of the society
15-01-2021		11-01-2021	47	Environmental issues in business
18-01-2021	11	То	48	Environmental risk to business Ethics in advertising
18-01-2021		15-01-2021	49	Ethical issues related to globalization
18-01-2021			50	Cultural and moral issues, Legal issues
13 To 22-01-2021 53 Tools for implementation of Kaizen Separate Tools			51	Class Test
12 To 22-01-2021 54 Benefits and limitations of Kaizen Process and procedures of Kaizen costing 55 Total quality management TQM 56 Principles of TQM TQM process improvement tools 25-01-2021 57 Total productive maintenance TPM Overall equipment effectiveness OEE 58 Types of maintenance 59 Steps in implementation 01-02-2021 60 Pillars of TPM Comparison between TQM and TPM To 61 Management information system MIS 05-02-2021 62 Installation of MIS 63 Factors to be considered in MIS design 64 International organization for standardization ISO 12-02-2021 67 Types of change Process of planned change 68 Objectives of Change management 15-02-2021 70 Resistance to change To change management process 70 Resistance to change 71 Managing resistance 71 71 71 71 71 71 71 7		18-01-2021	52	Emerging concepts in management Kaizen
Separation of Series and limitations of Kaizen Process and procedures of Kaizen costing Separation of Series and procedures of Kaizen costing	12		53	Tools for implementation of Kaizen
13	12		5.4	Benefits and limitations of Kaizen Process and
13 25-01-2021 26Januay Republic day		22-01-2021	34	procedures of Kaizen costing
13 To 25-01-2021 26Januay Republic day Total productive maintenance TPM Overall equipment effectiveness OEE 58 Types of maintenance 59 Steps in implementation 01-02-2021 60 Pillars of TPM Comparison between TQM and TPM To 61 Management information system MIS 05-02-2021 62 Installation of MIS 63 Factors to be considered in MIS design 64 International organization for standardization ISO 12-02-2021 65 ISO 9000 principles To 66 Change management Meaning and causes 12-02-2021 67 Types of change Process of planned change 68 Objectives of Change management 15-02-2021 To Resistance to change To Managing resistance to change To To Managing resistance to change To To To To To Managing resistance to change To To To To To To To T			55	Total quality management TQM
13 To 29-01-2021 57 Total productive maintenance TPM Overall equipment effectiveness OEE 58 Types of maintenance 59 Steps in implementation 01-02-2021 60 Pillars of TPM Comparison between TQM and TPM To 61 Management information system MIS 05-02-2021 62 Installation of MIS 63 Factors to be considered in MIS design 64 International organization for standardization ISO 180 9000 principles 12-02-2021 66 Change management Meaning and causes 12-02-2021 67 Types of change Process of planned change 68 Objectives of Change management 15-02-2021 70 Resistance to change 71 Managing resistance 71 70 70 70 70 70 70 70			56	Principles of TQM TQM process improvement tools
29-01-2021 57 effectiveness OEE			26Januay	2
14 To 61 Management information system MIS 05-02-2021 62 Installation of MIS 63 Factors to be considered in MIS design 64 International organization for standardization ISO 08-02-2021 65 ISO 9000 principles 15 To 66 Change management Meaning and causes 12-02-2021 67 Types of change Process of planned change 68 Objectives of Change management 15-02-2021 70 Resistance to change 16 To 71 Managing resistance to change	13		57	effectiveness OEE
14 To 61 Management information system MIS 05-02-2021 62 Installation of MIS 63 Factors to be considered in MIS design 64 International organization for standardization ISO 08-02-2021 65 ISO 9000 principles To 66 Change management Meaning and causes 12-02-2021 67 Types of change Process of planned change 68 Objectives of Change management 15-02-2021 70 Resistance to change 16 Nanaging resistance to change				
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16 To Resistance to change 70 Managing resistance to change 71 Managing resistance to change		15-02-2021		
Managing resistance to change	16			-
Change management models Need for Change			72	Change management models Need for Change

		management
	73	Concept meaning and definition of stress management
	74	Types of stress
22-02-2021	75	Causes of stress
To	76	Common forms of stress
26-02-2021	77	Stress management strategies Causes of stress at work
	78	Work stress management techniques
	01 March	I Semester UG Internal Exam
01-03-2021	02March	I Semester UG Internal Exam
To	03 March	I Semester UG Internal Exam
05-03-2021	79	Cause and effect analysis Fishbone diagram
	80	Business ecosystem
		English Proficiency
08-03-2021		English Proficiency
To		English Proficiency
12-03-2021	11 March	Maha Shivarathri
		English Proficiency
		English Proficiency
15 03 2021		English Proficiency(Exam)
	81	Types of business ecosystem
_	82	Logistics management
19-03-2021	83	Key activities involved in logistics management
	84	Importance of logistics management
	25	Difference between logistics management and supply
22 03 2021		chain management
		Class Test
		Previous year question paper discussion
26-03-2021		Revision of module 1 and 2
		Revision of module 3, 4 and 5
		Model Exam Talent Hunt
29-03-2021		Easter Vacation
		Easter Vacation Easter Vacation
		Easter Vacation Easter Vacation
02-04-2021	2 April	Easter Vacation
	To 26-02-2021 01-03-2021 To 05-03-2021 To 12-03-2021 To 19-03-2021 To 26-03-2021	74 22-02-2021 75 To 76 26-02-2021 77 78 01 March 01-03-2021 02March To 03 March 05-03-2021 79 80 08-03-2021 11 March 15-03-2021 81 To 82 19-03-2021 83 84 22-03-2021 86 To 87 26-03-2021 88 89 90 29-03-2021 79 29 March 31 March 02-04-2021 1April

Subject Code:	1A11COM
Subject Name:	BUSINESS STATISTICS AND NUMERICAL SKILLS
No. of Credits:	4
No. of Contact Hours:	108
Hours per Week:	6
Name of the Teacher:	PRIYA JOHNSON

COURSE OUTCOME

After studying this course, students shall be able to;

- CO 1: Define statistics and explain its importance, scope, applications and limitations
- CO 2: Understand the basic knowledge of statistical techniques, which are applicable to business.
- CO 3: understand basic concepts in mathematics, which are applied in the managerial decision making.
- CO 4: Develop the basic mathematical skill needed for analyzing numeric problems related to business

Unit I: Introduction to statistics

Meaning, Definition, functions, importance and limitations- Statistical investigation-stages- sources of data- primary- secondary —Classification and tabulation- - Construction of frequency distributions.

(12 Hrs)

Unit II: Measures of Central Tendency

Meaning-requisites of good average-Arithmetic Mean – simple and weighted -Median - Mode - Geometric and Harmonic Mean (algebraic method only). **Measures of dispersion**- Range, quartile deviation, mean deviation, standard deviation –Skewness (28 Hrs)

Unit III: Index Numbers – meaning- definition- uses-problems in the construction of index numbers- types of index numbers- methods of construction of index numbers- Laspeyers', Paasche's, Fisher's, and Kelly's Methods- Test of adequacy- time reversal and factor reversal only.

(16 Hrs)

Unit IV: Matrix Algebra: Introduction —Definition —Types of Matrix-Matrix operations-Addition and subtraction—Matrix multiplication—Transpose of a matrix-Determinants of a square matrix-determinants of order two and order three-Inverse of a matrix-Solving simultaneous linear equations — Crammer's rule-Rank of a matrix.

(30 Hrs)

Unit V: Set theory and set operations- simple application of Venn diagram- Truth table and its applications - Linear simultaneous equations (up to 3 variables only)- Quadratic equations-Solution of linear inequalities (by geometric method only)- ratios and proportions.

(22 Hrs)

Reference:

- 1. Raymond Barnett, Michael Ziegler Essentials of College Mathematics for Business, Economics, Life Sciences and Social Sciences
- 2. Sancheti and V.K.Kapoor -Business Mathematics
- 3. M.Raghavachari Mathematics for Management
- 4. Dr. P.R. Vittal Business Maths & Statistics
- 5. Sundaresan and Jayaseelan An Introduction to Business Mathematics and Statistical Methods.
- 6. A K Arte & R V Prabhakar A Text Book of Business Mathematics.
- 7. Sanchethi and Kapoor- Business Mathematics
- 8. Gupta S.P- Statistical Methods
- 9. Navaneethan P- Business Mathematics
- 10. R.S.N. Pillai, Mrs. Bhagavathi Statistics
- 11. P.R. Vittal Business Mathematics and Statistics

No of Weeks	Dates	Session	Торіс
		1	Introduction to statistics- Meaning, Definition, functions
	02-11-2020	2	Importance and limitations
1	То	3	Sources of data- primary- secondary
	06-11-2020	4	Statistical investigation- stages
	00 11 2020	5	Classification and tabulation
		6	Construction of frequency distributions.
		7	Class Test
	09-11-2020	8	Measures of Central Tendency -Meaning-requisites of good average
2	To	9	Arithmetic Mean – simple and weighted
4	13-11-2020	10	Problem
	13-11-2020	11	Problem
		12	Problem
	16-11-2020	13	Problem
3	To	14	Median
	10	15	Problem

No of Weeks	Dates	Session	Topic
	20-11-2020	16	Problem
		17	Problem
		18	Mode
		19	Problem
	23-11-2020	20	Problem
4	To	21	Geometric and Harmonic Mean
*		22	Problem
	27-11-2020	23	Problem
		24	Problem
		25	Problem
	30-11-2020	26	Measures of dispersion- Range,
5	To	27	Problem
	04-12-2020	28	Quartile deviation
	04-12-2020	29	Problem
		30	Mean deviation
		31	Problem
	07-12-2020	32	Problem
6	To	33	Standard deviation
· ·	11-12-2020	34	Problem
	11 12 2020	35	Problem
		36	Problem
	14-12-2020 To 18-12-2020	37	Problem
		38	Skewness
7		39	Problem
,		40	Problem
		41	Problem
		42	Class Test
	21 12 2020	19 December	Christmas Vacation
	21-12-2020		Christmas Vacation
8	To 25-12-2020	22.5	Christmas Vacation
		25 December	Christmas
		42	Christmas Vacation
		43	Index Numbers – meaning- definition- uses
	28-12-2020	44	Problems in the construction of index numbers
9	То	45	Types of index numbers
	01-01-2021	46	Methods of construction of index numbers-Laspeyers',
		47	Problem
		48	Problem Described and the description of the descr
		49 50	Paasche's method Problem
	04-01-2021	51	Problem
10	То		
	08-01-2021	52	Fisher's
		53 54	Problem
		54	Problem

No of Weeks	Dates	Session	Topic
		55	Kelly's Method
	11-01-2021	56	Problem
11	To	57	Problem
11	15-01-2021	58	Test of adequacy- time reversal
	13-01-2021	59	Problem
		60	Problem
		61	Problem
		62	Factor reversal
	18-01-2021	63	Problem
12	То	64	Problem
	22-01-2021	65	Class Test
		66	Matrix Algebra :Introduction –Definition –Types of
			Matrix
		67	Matrix operations-Addition
	25-01-2021	26Januay	Republic day
13	То	68	Problem
	29-01-2021	69	Problem
		70	Subtraction
		71 72	Problem Problem
		73	
	01-02-2021	74	Matrix multiplication Problem
14	4 To	75	Problem
	05-02-2021	76	Transpose of a matrix
		77	Problem
		78	Determinants of a square matrix
		79	Problem
	08-02-2021	80	Determinants of order two and order three
15	То	81	Inverse of a matrix
	12-02-2021	82	Solving simultaneous linear equations
		83	Problem
		84	Problem
	15 02 2021	85	Crammer's rule
	15-02-2021	86	Problem
16	То	87	Rank of a matrix
	19-02-2021	88	Problem
		89	Class Test
		90	Set theory and set operations- simple application of Venn diagram
	22-02-2021	91	Problem
17	То	92	Problem
	26-02-2021	93	Truth table and its applications
	20-02-2021	94	Problem
		95	Problem

No of Weeks	Dates	Session	Торіс
		01 March	I Semester UG Internal Exam
	01-03-2021	02March	I Semester UG Internal Exam
18	To	03 March	I Semester UG Internal Exam
10		96	Problem
	05-03-2021	97	Problem
		98	Linear simultaneous equations
			English Proficiency
	08-03-2021		English Proficiency
19	То		English Proficiency
	12-03-2021	11 March	Maha Shivarathri
			English Proficiency
			English Proficiency
	15-03-2021		English Proficiency(Exam)
20		99	Problem
20		100	Problem
	19-03-2021	101	Problem
		102	Problem
		103	Quadratic equations
	22-03-2021	104	Problem
21	To 26-03-2021	105	Problem
		106	Solution of linear inequalities Problem
		107 108	Ratios and proportions
	29-03-2021	29 March	Talent Hunt
		30 March	Easter Vacation
22	То	31 March	Easter Vacation
	02-04-2021	1 April	Easter Vacation
		2 April	Easter Vacation

Subject Code:	1A071MAL		
Subject Name:	Malayalam(sahithya roopangal)		
No. of Credits:	4		
No. of Contact Hours:	90		
Hours per Week:	5		
Name of the Teacher:	Silvi Tharal		

<u>Common Course1</u> <u>Sahithyaroopangal</u>

Course Outcomes

- 1. മലയാള ഭാഷയുടേയും സാഹിത്യത്തി ന്റെയും വികാസ പരിണാമങ്ങളിൽ വിവിധ സാഹിത്യ ഇനുസ്സുകൾ ചെലുത്തിയ സ്വാധീന ത്തെക്കുറിച്ചുള്ള അവബോധം ഉണ്ടാക്കിയെടുക്കുക.
- 2. സാഹിത്യ ആസ്വാദനത്തിനും സാഹിത്യ വിശകലനത്തിനും വിദ്യാർഥികളെ പ്രാപ്തരാക്കുക.
- 3. നാടകം /സിനിമ തുടങ്ങിയ കലാരൂപങ്ങളുടെ ആസ്വാദനത്തോടൊപ്പം അവയുടെ ഭാവ തലത്തെ വിമർശനാത്മകമായി സമീപിക്കുവാനുള്ള പ്രാപ്തി നേടുക.
- 4. വിദ്യാർത്ഥികൾക്കിടയിൽ വായനയും കലാരൂപങ്ങളുടെ ആസ്വാദനവും തുടർ പ്രക്രിയയായി വളർത്തുവാൻ പ്രേരിഷിക്കുക.

Syllubus

യൂണിറ്റ് ഒന്ന്

കവിത

- 1. കടൽക്കാക്കകൾ വൈലോപ്പിള്ളി
- 2. മോഹൻദാസ് കരംചന്ദ് ഗാന്ധിയും നാഥുറാം ഗോഡ്സെയും -എൻവി കൃഷ്ണവാരിയർ
- 3. മൊട്ട -ആറ്റൂർ രവിവർമ്മ
- 4. മണൽക്കാലം-കെജ്ജി ശങ്കരപ്പിള്ള
- തൊട്ടാൽവാടരുത്-ബിന്ദു കൃഷ്ണൻ

യൂണിറ്റ് 2

നാടകം /സിനിമ

- 1. ലേബർ റൂം -ശ്രീജ്ല കെ വി
- 2. ആദാമിന്റെ വാരിയെല്ല് കെ ജി ജോർജ് (സിനിമ മാത്രംപഠിക്കുക)

യൂണിറ്റ് 3 നോവൽ

- 1. ആയുസ്സിന്റെ പുസ്തകം സി വി ബാലകൃഷ്ണൻ യൂണിറ്റ് 4
- പഠനം
 - 1. പാട്ട് രസവും ധ്വനിയും എസ് ശാരദക്കുട്ടി
 - 2. ഭാഷയെ വൈദ്യുതീകരിച്ച കവി സജയ് കെ വി

No of Weeks	Dates	Session	Торіс
		1	ഭാഷാ പഠനത്തിന് ഒരു ആമുഖം
	02-11-2020	2	വിവിധ സാഹിത്യ രൂപങ്ങളെ കുറിച്ചുള്ള ചർച്ച
1	To	3	മലയാള കവിതാ സാഹിത്യ ചരിത്രം
	06-11-2020	4	വൈലോപ്പിള്ളിശ്രീധരമേനോൻ എന്ന എഴുത്തുകാരനെ കുറിച്ച്
		5	കടൽക്കാക്കകൾ എന്ന കവിത വിശകലനം
		6	കടൽക്കാക്കകൾ എന്ന കവിത വിശകലനം(ഭാഷ)
	09-11-2020	7	കടൽക്കാക്കകൾ എന്ന കവിത വിശകലനം(സാമൂഹികത)
2	To 13-11-2020	8	കവിതാ നിരൂപണത്തിൽ ശ്രദ്ധിക്കേണ്ട കാര്യങ്ങൾ
		9	ക്ലാസ് പരീക്ഷ
		10	ആധുനിക കവിത ആമുഖം എൻ വി കൃഷ്ണവാരിയർ എന്ന എഴുത്തുകാരനെ പരിചയപ്പെടുത്തൽ
	16-11-2020	11	ഗാന്ധിയും ഗോഡ്സെയും എന്ന കവിത വിശകലനം
		16-11-2020	12
3	To	13	കവിതയുടെ സാമൂഹിക പരത
	20-11-2020	14	കവിതയുടെ ആഖ്യാനപരമായ സവിശേഷതകൾ
		15	കവിതയ്ക്ക് നിരൂപണം തയ്യാറാക്കൽ കവിതയിൽ നിന്നും ചോദ്യാവലി കണ്ടെത്തൽ
4	23-11-2020	16	ക്ലാസ് പരീക്ഷ

	To 27-11-2020	17	പാരിസ്ഥിതിക കവിതകളുടെ പ്രത്യേകതകൾ - ചർച്ച
	27 11 2020	18	ആറ്റൂർ രവി വർമയെ പരിചയപ്പെടുത്തൽ
		19	മൊട്ട എന്ന കവിതയുടെ വിശകലനം
		20	കവിതയുടെ ഭാഷാ വിശകലനം കവിത യുടെ സാമുഹിക പരത
		21	കവിതയുടെആഖ്യാനപരമായ സവിശേഷതകൾ
	30-11-2020	22	മലയാള സാഹിത്യവും പരിസ്ഥിതിയും ചർച്ച
5	To	23	ക്ലാസ് പരീക്ഷ
_	04-12-2020	24	കെ ജി ശങ്കരപ്പിള്ള എന്ന എഴുത്തുകാരനെ പരിചയപ്പെടുത്തൽ
		25	മണൽക്കാലം എന്ന കവിതയുടെ വിശകലനം കവിതയുടെ ഭാഷാ വിശകലനം
		26	കവിതയുടെ സാമൂഹിക പരത
		27	കവിതയുടെ ആഖ്യാനപരമായ സവിശേഷതകൾ
	07-12-2020	28	ക്ലാസ് പരീക്ഷ
6	To 11-12-2020	29	സ്ത്രീ പക്ഷ കവിതകൾ- ചർച്ച ബിന്ദുകൃഷ്ണൻ എന്ന എഴുത്തുകാരിയെ പരിചയപ്പെടുത്തൽ
		30	തൊട്ടാൽ വാടരുത് എന്ന കവിതയുടെ വിശകലനം
		31	കവിതയുടെ ഭാഷാപ്രയോഗം കവിത യുടെ സാമൂഹിക പരത
7	14-12-2020 To	32	കവിതയുടെ ആഖ്യാനത്തിലെ സവിശേഷതകൾ
	18-12-2020	33	പെണ്ണേഴുത്തും സമൂഹവും ചർച്ച
		34	ക്ലാസ് പരീക്ഷ
		35	യുണിറ്റ് ഒന്ന് റിവിഷൻ
	21 12 2020	19 December	Christmas Vacation
	21-12-2020		Christmas Vacation
8	To 25-12-2020	25 December	Christmas Vacation Christmas
	ZJ-1Z-ZUZU	25 December	Cinistillas

	28-12-2020 To	36	നാടക സാഹിത്യ ചരിത്രം, മലയാളനാടകവേദി എന്നിവയെ കുറിച്ചുള്ള സാമാന്യ ധാരണ നൽ കൽ.	
9		37	സ്ത്രീ നാടകവേദി സ്ത്രീപക്ഷ നാടകങ്ങളുടെ സവിശേഷതകൾ	
	01-01-2021	38	ലേബർ റും എന്ന നാടകത്തിന്റെ വിശകലനം	
		39	കഥാപാത്ര സവിശേഷതകൾ	
		40	നാടകത്തിലെ സംഭാഷണത്തിന്റെ പ്രത്യേകതകൾ	
		41	നാടകത്തിന്റെ സാമൂഹിക പരത	
		42	ലേബർ റും എന്ന നാടകത്തിന്റെ പ്രസക്തി	
4.0	04-01-2021	43	നാടകവും സമൂഹവും ചർച്ച	
10	To	44	ക്ലാസ് പരിക്ഷ	
	08-01-2021	45	സിനിമാ ചരിത്രം മലയാള സിനിമയുടെ നാൾവഴികൾ	
	11-01-2021 To 15-01-2021		46	കെ ജി ജോർജിന്റെ സിനിമകളുടെ പ്രത്യേകതകൾ
		47	കലാ സിനിമ, മധ്യവർത്തി സിനിമ, ജനപ്രിയ സിനിമ എന്നിവയെ കുറിച്ചുള്ള വിശദീകരണം നൽകൽ.	
11		48	ആദാമിന്റെ വാരിയെല്ല് എന്ന സിനിമയുടെ പ്രദർശനം	
		49	ആദാമിന്റെ വാരിയെല്ല് എന്ന സിനിമയുടെ പ്രദർശനം	
		50	സിനിമാ നിരൂപണം തയ്യാറാക്കുന്നതെങ്ങനെ എന്നതിനെ കുറിച്ചുള്ള വിശദീകരണം നൽകൽ. ആദാമിന്റെ വാരിയെല്ല് എന്ന സിനിമയുടെ സാമൂഹിക പ്രസക്തി	
		51	ക്ലാസ് പരിക്ഷ	
	18-01-2021	52	വ്യത്യസ്ത പഠനങ്ങളും മലയാളസാഹിത്യവും വിശദീകരണം നൽകൽ	
12	To 22-01-2021	53	എസ് ശാരദക്കുട്ടി യെ പരിചയപ്പെടുത്തൽ പാട്ട് രസവും ധ്വനിയും എന്ന ലേഖനത്തിന്റെ വിശദീകരണം നൽകൽ.	

		54	പാട്ട് രസവും ധ്വനിയും എന്ന ലേഖനത്തിന്റെ വിശദീകരണം നൽകൽ.
		55	ക്ലാസ് പരിക്ഷ
		56	ബാലചന്ദ്രൻ ചുള്ളിക്കാട് എന്ന കവിയെ പരിചയപ്പെടുത്തൽ
		26Januay	Republic day
12	25-01-2021	57	സഇയ് കെവി ബാലചന്ദ്രൻ ചുള്ളിക്കാടിനെ കുറിച്ചെഴുതിയ ഭാഷയെ വൈദ്യുതീകരിച്ച കവി എന്ന ലേഖനത്തിന്റെ വിശകലനം
13	To 29-01-2021	58	സജയ് കെവി ബാലചന്ദ്രൻ ചുള്ളിക്കാടിനെ കുറിച്ചെഴുതിയ ഭാഷയെ വൈദ്യുതീകരിച്ച കവി എന്ന ലേഖനത്തിന്റെ വിശകലനം
		59	സജയ് കെവി ബാലചന്ദ്രൻ ചുള്ളിക്കാടിനെ കുറിച്ചെഴുതിയ ഭാഷയെ വൈദ്യുതീകരിച്ച കവി എന്ന ലേഖനത്തിന്റെ വിശകലനം
		60	സജയ് കെവി ബാലചന്ദ്രൻ ചുള്ളിക്കാടിനെ കുറിച്ചെഴുതിയ ഭാഷയെ വൈദ്യുതീകരിച്ച കവി എന്ന ലേഖനത്തിന്റെ വിശകലനം
14	01-02-2021 To 05-02-2021	61	നോവൽ സാഹിത്യ ചരിത്രം മലയാള നോവൽ നാൾവഴികൾ
14		62	നോവൽ സാഹിത്യത്തിലെ വിഭാഗങ്ങൾ
		63	ആധുനിക നോവൽ എന്നതിനെക്കുറിച്ചുള്ളവിശകലനം
		64	സി വി ബാലകൃഷ്ണൻ എന്ന എഴുത്തുകാരനെ പരിചയപ്പെടുത്തൽ
		65	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
	08-02-2021	66	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
15	To	67	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
	12-02-2021	68	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
		69	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
	15-02-2021	70	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
16	To	71	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
	19-02-2021	72	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന

		73	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
		74	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
		75	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
	22-02-2021	76	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
17	То	77	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
	26-02-2021	78	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
		79	ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവൽ വായന
		01 March	I Semester UG Internal Exam
		02March	I Semester UG Internal Exam
	01-03-2021	03 March	I Semester UG Internal Exam
18	То		ആയുസ്സിന്റെ പുസ്തകം എന്ന നോവലിലെ
	05-03-2021	80	കഥാപാത്രങ്ങളുടെ സവിശേഷകൾ
		81	നോവലിന്റെ ഭാഷാപരമായ പ്രത്യേകതകൾ
			English Proficiency
	19 08-03-2021 To 12-03-2021		English Proficiency
19			English Proficiency
		11 March	Maha Shivarathri
			English Proficiency
			English Proficiency
	15-03-2021 To 19-03-2021		English Proficiency(Exam)
		92	നോവൽ നിരുപണം തയ്യാറാക്കുന്നതെങ്ങനെ
20		82	എന്നതിന്റെ വിശദീകരണം നൽകൽ
		83	യൂണിറ്റ് ഒന്ന് റിവിഷൻ
		84	യൂണിറ്റ് രണ്ട് റിവിഷൻ
		85	യൂണിറ്റ് മുന്ന് റിവിഷൻ
		86	യൂണിറ്റ് മൂന്ന് റിവിഷൻ
	22-03-2021 To	87	യൂണിറ്റ് നാല് റിവിഷൻ
21		88	യൂണിറ്റ് നാല് റിവിഷൻ
21	26-03-2021		സർവ്വകലാശാല പരീക്ഷയ്ക്കുള്ള ഒരുക്കം, പഴയ
	20-03-2021	89	ചോദ്യപേപ്പറുകളുടെ വിശദീകരണം.
			പരീക്ഷ എഴുതുമ്പോൾ ശ്രദ്ധിക്കേണ്ട
			കാര്യങ്ങളെ കുറിച്ചുള്ള നിർദ്ദേശങ്ങൾ നൽകുക
	20, 02, 2021	90	മാതൃക ചോദ്യങ്ങൾ നൽകൽ
22	29-03-2021	30 March	Easter Vacation
22	То	31 March	Easter Vacation
	02-04-2021	1 April 2 April	Easter Vacation Easter Vacation
		2 April	Easter vacation

Subject Code:	1A07-1HIN
Subject Name:	COMMON COURSE - Kavitha Aur Kahani
No. of Credits:	4
No. of Contact Hours:	90
Hours per Week:	5
Name of the Teacher:	JAINY M GEORGE

COMMON COURSE: Kavitha Aur Kahani

Semester	Course Code	Hours per week	Credit	Exam Hrs
First	1A07-1HIN	5	4	3

Unit I:

1.कबीर – प्रथम पांच दोहे

2.सूरदास – प्रथम दो पद

Unit II:

- 1. जयशांकर प्रसाद ले चल वहां भुलावा देकर 2.सूर्यकांत त्रिपाठी निराला जूही की कली
- 3. सुदामा पांडेय धूमिल रोटी और सांसद

Unit III:

- 1. मंगलेश डबराल गुमशुदा 2. कात्यायनी इस स्त्री से डरो
- 3. ओमप्रकाश वाल्मीकी बस बहुत हो चुका
- 4. नीलेश रघुवंशी हंडा

Unit IV:

- 1.प्रेमचंद बूढी काकी
- 2.यशपाल फूलों का कुर्ता
- 3.कमलेश्वर बयान
- 4.कृष्णा सोबती सिक्का बदल गया

No of Weeks	Dates	Session	Topic
weeks		1	हिंदी साहित्य की भूमिका
	02-11-2020	2	हिंदी साहित्य का भक्तिकाल
1	To	3	लेखक परिचय- कबीरदास
		4	दोहे
	06-11-2020	5	दोहे
		6	कक्षा परीक्षा
	00 11 0000	7	लेखक परिचय- सूरदास
	09-11-2020 T-	8	सूरदास के पद
2	То	9	सूरदास के पद
	13-11-2020		
		10	सूरदास के पद
		11	कक्षा परीक्षा
	16-11-2020	12	लेखक परिचय- जयशंकर प्रसाद
3	То	13	ले चल वहां भुलावा देकर
	20-11-2020	14	ले चल वहां भुलावा देकर
		15	ले चल वहां भुलावा देकर
		16	कक्षा परीक्षा
	23-11-2020	17	लेखक परिचय- सूर्यकांत त्रिपाठी निराला
4	То	18	जूही की कली
	27-11-2020	19	जूही की कली
		20	जूही की कली
		21	लेखक परिचय- सुदामा पांडेय धूमिल
	30-11-2020	22	रोटी और संसद
5	То	23	रोटी और संसद
	04-12-2020	24	सेमिनार
		25	कक्षा परीक्षा
		26	लेखक परिचय-मंगलेश डबराल
	07-12-2020	27	गुमशुदा
6	То	28	गुमशुदा
	11-12-2020	29	गुमशुदा
		30	कक्षा परीक्षा
7	14-12-2020	31	लेखक परिचय- कात्यायनी
	То	32	इस स्त्री से डरो
	18-12-2020	33	इस स्त्री से डरो
		34	इस स्त्री से डरो

No of Weeks	Dates	Session	Topic	
		35	कक्षा परीक्षा	
		19 December	Christmas Vacation	
	21-12-2020		Christmas Vacation	
8	То		Christmas Vacation	
	25-12-2020	25 December	Christmas	
			Christmas Vacation	
		36	लेखक परिचय- ओमप्रकाश वाल्मीकी	
	28-12-2020	37	बस बहुत हो चुका	
9	То	38	बस बहुत हो चुका	
	01-01-2021	39	बस बहुत हो चुका	
		40	कक्षा परीक्षा	
	04.04.0004	41	लेखक परिचय- नीलेश रघुवंशी	
	04-01-2021	42	हंडा	
10	To 08-01-2021	43	हंडा	
		44	कक्षा परीक्षा	
		45	लेखक परिचय- प्रेमचंद	
	11 01 2021	46	बूढी काकी	
	11-01-2021	47	बूढी काकी	
11	To 15-01-2021	48	बूढी काकी	
		49	बूढी काकी	
		50	बूढी काकी	
	40040004	51	कक्षा परीक्षा	
	18-01-2021	52	बूढी काकी	
12	То	53	बूढी काकी	
	22-01-2021	54	सेमिनार	
		55	सेमिनार	
		56	सेमिनार	
	25-01-2021	26Januay	Republic day	
13	То	57	सेमिनार	
10	29-01-2021	58	सेमिनार	
		59	सेमिनार	
	04.00.000	60	लेखक परिचय- यशपाल	
14	01-02-2021	61	फूलों का कुर्ता	
	То	62	फूलों का कुर्ता	
	05-02-2021	63	फूलों का कुर्ता	
		64	फूलों का कुर्ता	

No of Weeks	Dates	Session	Topic	
		65	फूलों का कुर्ता	
		66	कक्षा परीक्षा	
	08-02-2021	67	लेखक परिचय- कमलेश्वर	
15	То	68	बयान	
	12-02-2021	69	बयान	
		70	बयान	
		71	बयान	
	15-02-2021	72	कक्षा परीक्षा	
16	То	73	लेखक परिचय- कृष्णा सोबती	
	19-02-2021	74	सिक्का बदल गया	
		75	सिक्का बदल गया	
		76	सिक्का बदल गया	
	22-02-2021	77	सिक्का बदल गया	
17	То	78	कक्षा परीक्षा	
	26-02-2021	79	रिविषन	
		80	रिविषन	
	01-03-2021 To 05-03-2021	01 March	I Semester UG Internal Exam	
		02March	l Semester UG Internal Exam	
18		03 March	l Semester UG Internal Exam	
		81	प्रश्नोत्तरो की चर्चा	
		82	प्रश्नोत्तरो की चर्चा	
			English Proficiency	
	08-03-2021		English Proficiency	
19	То		English Proficiency	
	12-03-2021	11 March	Maha Shivarathri	
			English Proficiency	
			English Proficiency	
	15-03-2021		English Proficiency(Exam)	
20	То	83	कबीरदास की भक्ति भावना	
	19-03-2021	84	सूरदास की भक्ति भावना	
		85	छायावादी कविता	
	22 02 2021	86	हिंदी कहानी	
21	22-03-2021	87	रिविषन	
21	To	88 89	रिविषन गत वर्षों के प्रश्न पत्रों की चर्चा	
	26-03-2021	90	गत वर्षों के प्रश्न पत्रों की चर्चा	
22	29-03-2021	29 March	Talent Hunt	
	To	30 March	Easter Vacation	
	10	31 March	Easter Vacation	

02-04-2021	1 April	Easter Vacation
02-04-2021	2 April	Easter Vacation