

## ACTION TAKEN REPORT (IQAC Meeting Minutes 25-05-2015)

| Agenda<br>No | Recommendations                                | Action Taken   |
|--------------|--|--|
| 1.           | Introduction of New<br>Courses                 | The approval for the BSW course with 30 seats was resolved at the Governing Council meeting held on 1 June 2015.   |
| 2.           | Appointment of<br>Controller of<br>Examination | <ul> <li>Exam committee members:</li> <li>1. Mr. Roshin Thomas – Senior Exam Co-ordinator</li> <li>2. Mr. Centil Abraham K - Exam Co-ordinator</li> <li>3. Mrs. Mullu Joy - Exam Co-ordinator</li> </ul>   |
| 3.           | New Faculty<br>Appointment for the<br>year     | 22 Teaching and 2 non teaching staff were newly appointed during the academic year.  |
| 4.           | Faculty Development<br>Programme               | The orientation programme for both teaching & non teaching staff was conducted on 28 & 29 May 2015.  |
| 5.           | Learner's Corner                               | Four programmes were designed as the best practices of<br>the college:<br>FINA – Friend In Need Accompaniment for slow learners.<br>This programme gives opportunity for the students to help<br>their peers.<br>FACE – Faculty Accompaniment for Capability<br>Enhancement, for advanced learners. The teachers take<br>special effort to help the advanced learners to make<br>progress in their performance.<br>English Proficiency Course to enhance communication |

|    |                                   | skills was conducted on 15 to 22 June 2015.   |
|----|-----------------------------------|---|
|    |                                   | <b>Remedial coaching</b> to improve the performance of the  |
|    |                                   | slow learners was conducted in each semester.   |
|    |                                   | Department of Commerce conducted South Indian   |
| 6. |                                   | Commerce Fest – <b>COMET</b> on 25 & 26 September 2015.   |
|    |                                   |   |
|    |                                   | The fest was inaugurated by Mr. Sunny Joseph, MLA,  |
|    | Fostal Conformana /               | Peravoor constituency.  |
|    | Fests/ Conferences /              | The Dept. of Journalism organized – <b>DISC</b> , the $150 \pm 150$ for $150 \pm 160$ and $150 \pm 160$ |
|    | Seminars to be organized          | international film festival on 16 & 17 October 2015.  |
|    |                                   | Department of Social Work successfully conducted their  |
|    |                                   | national seminar - <b>RESSAISSER</b> on 19 February 2016.   |
|    |                                   | The seminar was inaugurated by Dr. M.K Abhul Khader,  |
|    |                                   | the Honorable Vice-Chancellor of Kannur University.   |
|    |                                   | Teachers assigned for each clubs are listed below:  |
|    | Student Development<br>Programmes | 1.Entreneurship club:- Ms.Roshini PK  |
|    |                                   | 2.Kattankappi( Dance Club)- Ms. Nimisha V O   |
| 7. |                                   | 3.Debate Club- Ms. Babitha Varghese   |
|    |                                   | <b>4.Film Club</b> : Mr. Ajith Kumar  |
|    |                                   | 5.Photography Club: Mr.Shanoj Devasia   |
|    |                                   | 6.Sports club : Ms. Christy Jose  |
|    |                                   | 7.Malayalam Theatre club : Mrs.Rajisha C.K  |
|    |                                   | 8.Nature Club : Ms. Shijina K.V   |
|    |                                   | Euphoria 2016 -Arts Day was conducted on 28 & 29  |
|    |                                   | January 2016, under the leadership of Mr. Ajith Kumar,  |
|    | Student Participation in          | faculty of the Department of Journalism. The overall  |
| 8. | Sports/Cultural                   | championship was bagged by Department of English.   |
|    | Activities                        | URJJA 2K16-Sports Day was conducted on 21 January   |
|    |                                   | 2016. The faculty in charge of sports day was Ms. Christy   |
|    |                                   | Jose.   |
| 0  | <b>Environment Related</b>        | Nature Club organized various eco-friendly activities in  |
| 9. | activities                        | collaboration with Govt. agencies to promote Green  |
|    |                                   |   |

|     |                  | campus initiatives. Trees and Herbs were planted in the<br>campus. Don Bosco campus was declared a plastic free<br>zone and pollution free campus and so, all necessary rules<br>were implemented by the college management to keep the<br>campus clean and green.   |
|-----|------------------|--|
| 10. | Retreat          | A two day retreat – <b>Bethsaidha</b> , for all the catholic students<br>was conducted on 17 & 18 of September 2015.<br>A value education class on emotional intelligence was<br>given to the non-catholic students.   |
| 11. | Significant Days | <ul> <li>Independence Day:-The independence day was celebrated</li> <li>in the college under the initiative of the NSS units. The</li> <li>rector and manager. Rev. Fr. Thomas KO hoisted the flag.</li> <li>Onam Celebration: The national festival of Kerala was</li> <li>celebrated on 21 August 2015. Mr. Shanoj Devasia, from</li> <li>the Dept. of Journalism was the Co-ordinator .</li> <li>Teacher's Day: Teachers day was celebrated on 9</li> <li>September 2015, to thank and honor the teachers for their</li> <li>service to the society and the nation.</li> <li>Christmas Day Celebration: Christmas Celebration was</li> <li>the in-charge of the celebrations.</li> <li>Hindi Divas: Hindi Day was celebrated on 18 September</li> <li>2015, by the Hindi Department with various programmes.</li> </ul> |

# Photographs of the related programmes

#### **Environment related activities**



Retreat



### Value Education Class





### **Celebrations of Important Days**

#### Independence day



**Teacher's Day** 

**Onam Celebrations** 



**Christmas Day Celebrations** 





Hindi Divas

