



DON BOSCO ARTS & SCIENCE COLLEGE
ANGADIKADAVU, KANNUR – 670706

IQAC - Minutes of Meeting

Date	14-09-2020		
Timing	From	2.15 pm	To 3.15 pm
Venue	Vice Principals' cabin		
Total number of participants	3		

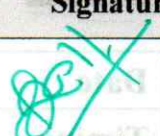

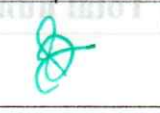
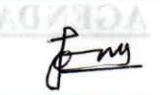
AGENDA:

- ✚ IQAC cell to track the progress of data collection from department. Deadline for completion of work on criteria 1 from departments – Sept 18th.
- ✚ Fix date for next follow up meeting for NAAC core team.
- ✚ Schedule IQAC meeting twice a week.

POINTS DISCUSSED/FOLLOW UP ITEMS:


1. IQAC cell to conduct meeting twice a week. (Mondays & Thursdays – Time as per the convenience).
2. Decide the follow up meeting date for NAAC Core team. Check if Sept 22 is feasible and send message to the team.
3. College official website updation.
4. IQAC cell to organize a training session to the faculties for handling online classes.

Attendees list :

SL. No.	Names of Faculty	Designation	Department	Signature
1	Fr. Dr. Francis Karackat	Chairperson	Principal	
2.	Fr. Dr. Biju J. Nellissery	IQAC Co-ordinator	Vice Principal	
3.	Divya .K. Joseph	IQAC Supervisor	IQAC	
4.	Sony Thomas	IQAC Secretary	IQAC	

Report submitted by:
Divya .K. Joseph,
IQAC team

Signature:


IQAC Co-ordinator -
Fr. Dr. Biju .J. Nellissery


Principal -
Fr. Dr. Francis Karackat



FR. DR. FRANCIS KARACKAT
PRINCIPAL
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